

Standards for registration of manufacturing Poster:

General rules

The job entries will start from **March 30, 2018**, Through the event website and should be sent essential to **June 30, 2019**, for first evaluation And even **July 16hThe 2019**, Deadline. Forms will not be accepted via fax, e-mail, mail or any other means other than the site of the event.

The presenter must join the **XXIV ABOFM Scientific Meeting** And, in the case of associates, be up to date with the **ABOFM**. Membership can be made through the site www.abofm2019.com.br

1. Themes: The themes presented should be related to OFM, DTM Child, FACIAL Skull Growth and/or related to the subject of the meeting: "The scientific BASES justifying the treatment Functional orthopedic in deciduous dentition. "
2. Title: The title of the work should presentHighlighted at the top of the panel. Below the title should be the full name of the author, co-authors and affiliations, when there is, in smaller letters.
3. Authors: Each work may have up to 4 (four) authors. With regard to the number of works, each author can register a maximum of two works, but can participate as co-author in other works, without limit number. If there is no possibility of submission by the author (first author), coauthor may present the work, provided that he is not a member of ABFCOC/ABOFM, be inscribed at the event. The first author will correspond to the presenter of the work and shall indicate his mail for correspondence.
4. Names: The names and surnames of each author must be written in full and not abbreviated.
5. Descriptors: A minimum of 3 (three) and a maximum of 5 (five) should be indicated. The descriptors in LiPortuguese language should be extracted from the terminology described in Health Sciences (DECAS) of the Virtual library in Saú(VHL).
6. Institution of the author (s), if any: InForm a single institution. If it is subsidised, indicate the type of aid and the name of the financing agency.
7. CertifiedOS: The presentation of eachGarlic will ensure the receipt of a certificate with the names of the author and co-authors. The data will be those provided by the author/presenter in the Act of registration of the work. Modifications and/or subsequent additions shall not be permitted.
8. Selection of works: The selection of the works will be carried out by the Scientific Commission ABFCOC/ABOFM through established criteria, considering aspects such as quality and relevance.
9. Acceptance: The acceptance of each work will be communicated through the email indicated na InsCriação.
10. Publication condition: It is considered, from the act of the inscription of the work, that it accepts the condition of publication of the summary of the work in print, digital and/or via the Internet, not being guaranteed any direct copyright or of the use of image to the presenters and Authors.
11. Panel assembly: The Panel body should be Auto-Explanatory, ensuring the relationship between the information contained in the text and the illustrations (figures diagrams, graphs and tables). The panels should have the dimension of 1.42m Height by 0, 300 feet wide and should be made in POWERPOINT (KEYNOTE Or PDF will not be accepted or should be passed to the official version,

That is, Powerpoint). Should have introduction, objectives, Materials and methods, results, discussion (when needed) and Conclusion. The Assembly and dismantling of the panels will be the presenter's entire responsibility, the Panel must remain exposed until the end of the event.

12. In the panel presentation the computer will not be allowed. Comparison with the use of NoTebook or any other type of Media.
13. The organizing Committee of the event shall not be responsible for the panels exposed, the same as the whole responsibility of the Presenters nor by its assembly and dismantling
14. Have a decent look, should be made by plotter, not being allowed patches.
15. 1 hour before the presentation a member of the Scientific Commission will pass a vistoirá on the panel and if it does not agree, it will be prevented from presenting.
16. The presenters should be at the disposal of the congressmen and/or the judging Commission
Days and schedules predetermined by the Scientific Commission. The exchange of presenters will not be allowed under any circumstances

Suggestions for panel presentation:

Background and letters: prefer a smooth background without graduations of colors. Never use strong colors. Prefer pastel tones. The shades of blue are the best. All text must be visible at a distance of 1.5 to 2.0 m. Black Letters (on light background) or white (on dark background) They're the most popular. Never use DEM colored letters. Color change in letters It can be used to emphasize, differentiate or draw attention. But more sober colours give a connotation of seriousness and harmony. This can also be achieved by using bold. Never use more than 2 typefaces. Always prefer "Times-Roman" or "Arial" Because they are better viewed.

Beware of grammar or writing errors. Faço several revisões. A mistake can disparege the image of a good job.

- Title: Must be objective and descriptive. Anyone who reads it must want to know the subject. When needed, in the upper right corner can appear um Symbol of institution or rel'll take care of the first author. (This SEGunda option should be avoided to the maximum).
- Introduction: At most three objective phrases about the problem To be exposed. should be soon Below the title, preferably occupying the entire size of the panel. It must be concise and objective, containing a maximum of three sentences. It must contain what has been done and the main results. From this item the panel Can be diagramed in columns.
- Methodology: should be presented schematically, with drawings and diagrams or figures and avoid the badNext texts. These should be redUzir to subtitles that need to be very explanatory.
- Results: Show Ilustrativamente The main results of the work. Again prioritizing text in the captions.
- Discussion and/or conclusion: If she is present at work it is LThe PrinciParents found or inferences and discuss briefly. Always end with a recommendation or thought. It is suggested that the conclusions be placed in the form of items.
- Bibliographic references: In spite of the non-compulsory, we recommend quoting the most relevant. The Panel presenter can have the written work, with all the references and details, available to the public.
- ApprecEcimentos: Put only if it is strictly necessary.

Important recommendations:

When you prepare a panel, a figure is better than a thousand words!

Graphics: Use Easy Compressão and visualization chart types.

Diagrams: They should be legible at a distance and very explanatory; Abuse of arrows.

Photographs: They should be of good quality and focused on what they want to show.

ABFCOC/ABOFM is not responsible for the content of the work presented, nor will it allow propaganda or commercial promotion of no nature during the presentation of the works. The violation of this will entail the immediate declassifying and removal of the work of the Congress area.

Standards for FORMATAÇÃO of the simple summary

The proponent should send, along with the POSTER, a simple summary that will be published in the Annals of the 23rd Scientific Meeting - ABOFM 2018.

The summary should be in Word format (DOC or docx) and be sent along with the poster in the submission form ([click here to access the form](#)) and should contain the following topics:

1. Title:

- The title of the job should be exactly the same as Is Used in the poster. Must be typed in high, bold, centralized box with simple space between the lines.

2. Text:

- The body of the text should have between 200 and 300 words in PARÁFO single.
- It must be composed of a sequence of concise, affirmative, and non-topic enumeration phrases.
- The first sentence must be meaningful, explaining the main theme of the document. Again, it should be indicatednTraining on the treatment category (memory, case study, situation analysis, etc.).
 - One must use the verb in the active voice and in the third person singular.
 - It must be avoided: symbols and contractions that are not of current use.
- Formulas, equations, diagrams, etc., which are not absolutely necessary. When your job is indispensable, define them the first time they appear.

3. Diagramming:

- For the body of work: Sheet size A4, letter Arial 12 and space of one and a half between lines.

- For direct quotes: letter Arial 10 and simple spaces between lines. (copy of text excerpts from another author with more than 5 lines, and which must contain: Author's last name, year of editing and number of pages. Ex: Flat, 1988, p. 83).
- Margins 4 centimeters to the left and 2 centimeters in the upper, lower and right sides.

4. Key words/Keywords:

- The keywords should appear just below the summary, Expression escaped. Keywords, separated from each other by point and finalized also by point.
- At least 3 (three) and a maximum of 5 (five) shall be indicated in the letter Arial 12. The Portuguese language descriptors must be extracted from the terminology in Health Sciences (DECS) of the Virtual Health Library (VHL).

5. Authors ' names:

- Should be indicated just below the title of the work, in the corner of the text, also with simple space, low and bold box.
- When the article is made by several authors, co-authors, supervisors, etc., it is considered as the first name of the presenter of the work in Congress and then the other members.
- Texts that have more than one author, the names should come one below the other.
- No names will be accepted fictlcons(artistic or other), since this has no validity for uM scientific work. is authorized, subtraction from Words of the name, but always remaining the first name and surname (Ex: João Pedro Almeida Cavalcanti = João Cavalcanti).
- Inform a single institution. If it is subsidised, indicate the type of aid, the name of the financing agency. It may contain the acronym of the institution where it was made, only if it is recognized by the MEC.

6. References

- By quoting some work in the text this should be numbered sequentially in superscript along with the quotation.
- At the end of the body of the text, mention at least 3 and Max 20 references, numbered according to the sequence of appearance in the text, in VANCOUVER format, indicating completely the data of the works (books, texts, articles, etc...), from where it removed the ideals, Quotes, thoughts. We remind you not to Colca in the authors ' references that were not mentioned in the body of the article.
- If you have questions about VANCOUVER formatting, bake the link of the Federal University of Santa Catarina with more detailed guidelines:

- <http://www.bu.ufsc.br/ccsm/vancouver.html>

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7. Declaration of Standards Science and publication authorization

(Copy and paste at the end of the summary completing with the name of the presenter author)

I, _____, I declare that the present summary is of my own authorship and that all the quotes, thoughts or ideas of other authors contained therein are duly identified and referred. I am aware of my legal responsibility for the improper use of unidentified ideas, thoughts and quotes. I authorize any change in the text that is necessary for the correction of the errors of Portuguese and/or typing, as well as modification of words, as long as it does not compromise the structure of the abstract and the thought of the author. **The Presenter and co-authors, authorize the ABOFM to publish its photo and summary of the work to disseminate the Xxlii ABOFM Scientific Meeting** Both at national and international level, in print and/or via the Internet, not fitting any copyright or use and image. I also grant the rights of the authoris for the publication of this resUmo in the annals of the 23rd Scientific Meeting of ABOFM/ABFCOC.

(City, Day, month, year)

(Signature)